

BRITISH

ORIENTEERING CHAMPIONSHIPS

SAT 18th and SUN 19th APRIL 2015

2015

British Long Championships

British Relay Championships

Dave Urch

Co-ordinator

Major Events Conference - 5 September 2015

Agenda

- Rules and Guidelines
- What are the Coordinator's role and responsibilities?
- Golden rule
- What did I do for BOC15
- Summary
- Visuals
- Last minute issues
- Questions

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Rules and Guidelines

Rules - Event Officials

- 15.1 Certain event officials are named in the Rules – Organiser/Co-ordinator, Planner and Controller. Other event officials include Safety Officer, Mapper, Map Advisor and IOF Event Advisor.
- 15.2 See Appendix C: Event officials, for full details of the training and experience requirements.

Rules - Event Officials

- 15.3 The Co-ordinator (if appointed), Organiser, Planner and Controller of an event must each be a member of British Orienteering. They must be appointed in accordance with the requirements contained in Appendix C: Event officials.
- 15.4 The Co-ordinator is responsible, in accordance with the Rules, for the co-ordination of all aspects of a multi-day orienteering event.

Rules – Appendix C – Level A Event Officials

(which sets out the experience level advised)

- Organiser
- Planner
- Controller

Rules – 17.13 Level A Event Summary of Requirements Event Officials

- A Co-ordinator should be appointed if the event is staged over more than one day.

Competition Rule A to H

- 4.1.1 Co-ordinator: to be appointed by the Organising Body, confirmed by the relevant Association and approved by Events and Competitions Committee

Paragraph 6 of the Partnership Agreement

- The Organising body shall appoint a Co-ordinator for the event who shall be the principle contact for British orienteering in respect of all aspects of the event

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What are the Co-ordinator's Role and Responsibilities?

What are Coordinator's Role & Duties?

- 15.5 The Organiser is responsible for all organisational aspects up to the point where a competitor starts their race and from when they finish. Examples
- 15.6 The Planner is responsible for the planning aspects of an event from when a competitor starts their race to when they finish their race. Examples
- 15.9 The Controller is responsible for ensuring that the Co-ordinator, Organiser and Planner stage the event fairly and safely, in accordance with the Rules

Coordinator's Duties



British Orienteering

Event Co-ordinator-Role Description

British Orienteering is an Equal Opportunities Employer.

Role description		
	Title	Event Co-ordinator
	Role	To co-ordinate all aspects of a multi-day orienteering event.
	Appointment and Communications	<ul style="list-style-type: none">• Appointed by Association, approved by Events & Competitions Committee• Liaise with race day organisers, controllers, IOF & other advisers, planners and specialist team leaders

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Golden Rule

Surround yourself with a good team

Katy Dyer



Howard Thomas



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Rules – 17.13 Level A Event Summary of Requirements

- Administration
- Safety
- Event Officials
- Publicity
- Terrain
- Map
- Format, courses, classes & eligibility
- Event facilities & systems
- Prize giving
- Results, ranking and league

Event Coordinator Role BOC 2015

- See handout 2

What did I do – Part 1?

- Appointment and Communications
- Tasks before the event:
 - Areas
 - Officials
 - Support
 - Publicity, flyers, web and event bulletins
 - Partnership Agreement
 - Budget plus more
 - Tenders and traders
 - TrailO
 - Miscellaneous

What did I do – Part 2?

- Tasks during the event:
 - Set-up
 - Assistance and support
 - Part of crisis team
 - Appointed On Site Emergency Coordinator
 - Liaison with media and photographers
- Tasks after the event:
 - Thanks
 - Debrief meetings and reports
 - Brief BOC16 coordinator
 - Press articles
 - Attend Major Events Conference

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Summary and lessons

- Have a clear vision of what you want to achieve
- Get a good team together
- Set out agreed time frames and make sure things happen
- Provide support, moral, technical and physical as necessary
- Set up good communications whether written, team or individual
- Remain positive throughout

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Last Minute Issues

Security

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Visuals

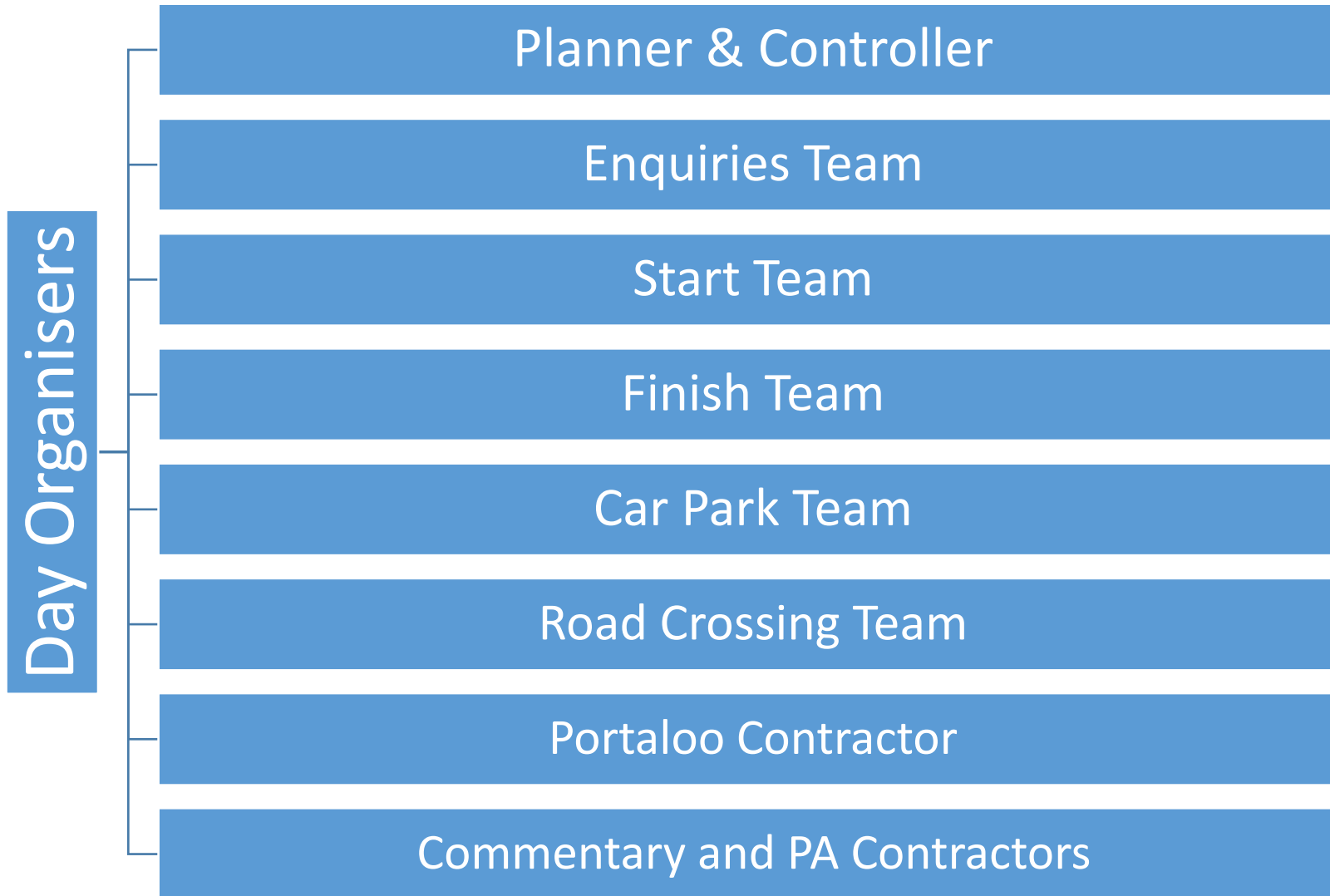
Management Team



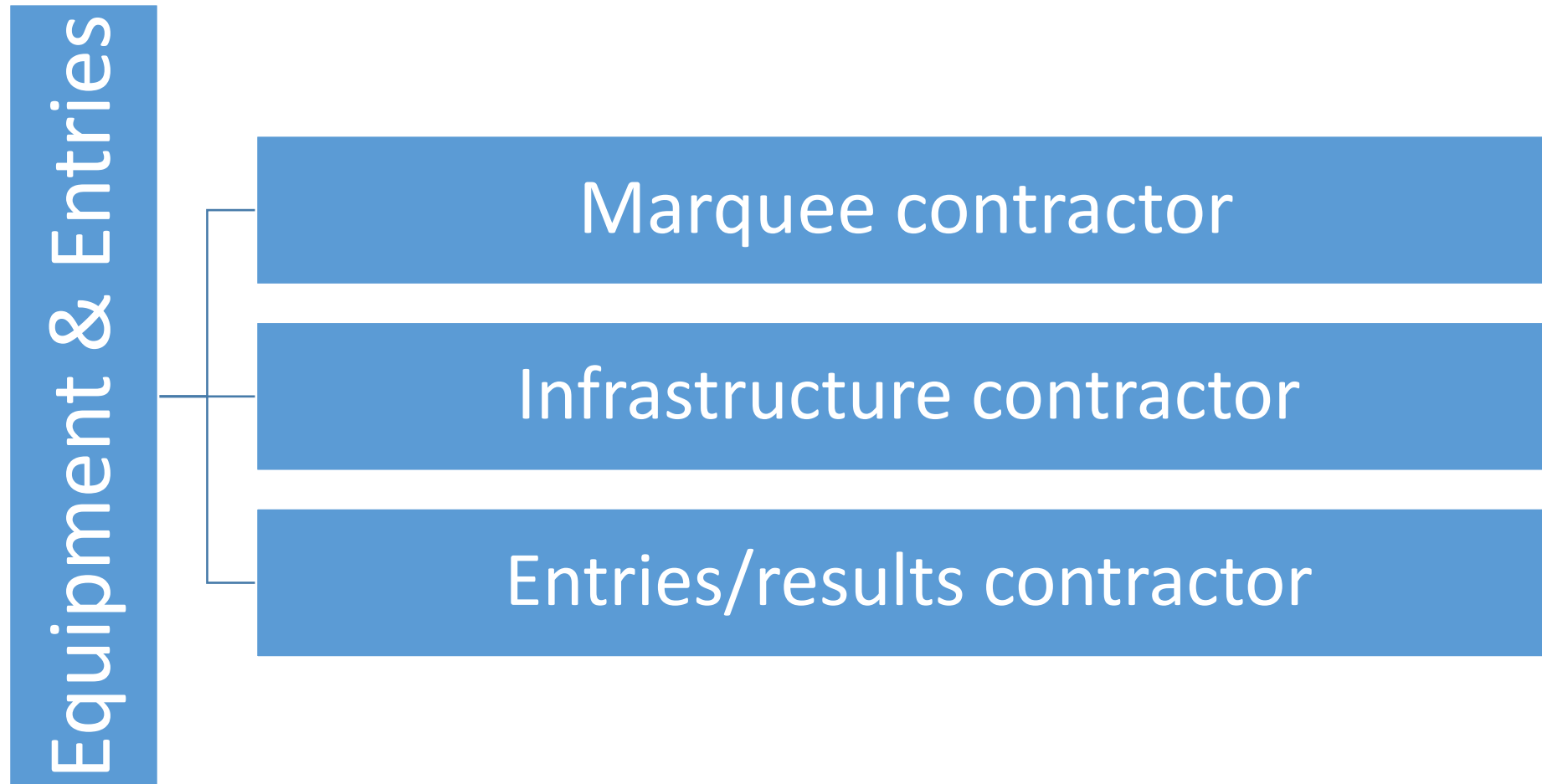
Coordinator's Other Contacts



Day Organisers



Equipment & Entries Officer



Event Flyer

BRITISH ORIENTEERING CHAMPIONSHIPS

SATURDAY 18TH & SUNDAY 19TH APRIL 2015

British Orienteering and Bristol Orienteering Klub (BOK) invite you to the stunning Forest of Dean to compete in some of the UK's most spectacular countryside.

SATURDAY 18TH APRIL
**LONG DISTANCE
CHAMPIONSHIPS:**
NEW BEECHENHURST



The Forest of Dean offers some of the very best orienteering in England and Wales. New Beechenhurst has a fascinating history of coal mining and associated railways, which have left complex pitted areas and enormous spoil hills, now completely forested, giving challenging contour detail. New Beechenhurst is a gem of a forest, is a delight to run through and offers the possibility of challenging courses for all age classes.



SUNDAY 19TH APRIL
**RELAY
CHAMPIONSHIPS:**
CANNOP PONDS



Cannop Ponds requires the ability to run fast and accurately through mixed woodland and the Forest's signature network of ditches, platforms and pitted areas. It will make for a brilliant relay venue.





**British Orienteering
Championships 2015**

www.boc2015.org.uk



"Orienteering is a challenging outdoor adventure sport enjoyed by people of all ages, abilities and backgrounds."



Home & News

Long Distance Race

Relay Race

Event Programme

Location

Entries

Local Information

Traders, Catering & Merchandise

Results, Reports and Photos

Contact Us

TrailO

British Orienteering Championships 2015



Bristol Orienteering Klub look forward to welcoming you to the glorious Royal Forest of Dean for the British Long Distance and Relay Orienteering Championships 2015.

The weekend will be centred on the field behind the Speech House Hotel (GL16 7EL SO620121) which will be used for our Assembly (Enquiries and traders etc) and parking for both days. Each event is only a short walk away from the Assembly and parking field.

Speech House and the competition areas are easily accessible from the M4, M5 and M48 motorways.

The event will be using SportIdent electronic timing and the maps for all 3 areas have been resurveyed using LIDAR data by Peel Land Surveys during 2014.

You will find further provisional information on the following pages and updates will be issued in due course.

We will be staging the British TrailO Championships 2015 on the Saturday. See the information on the TrailO page.

We are immensely grateful for the help and cooperation of the Forestry Commission and the Speech House Hotel.
www.thespeechhouse.co.uk



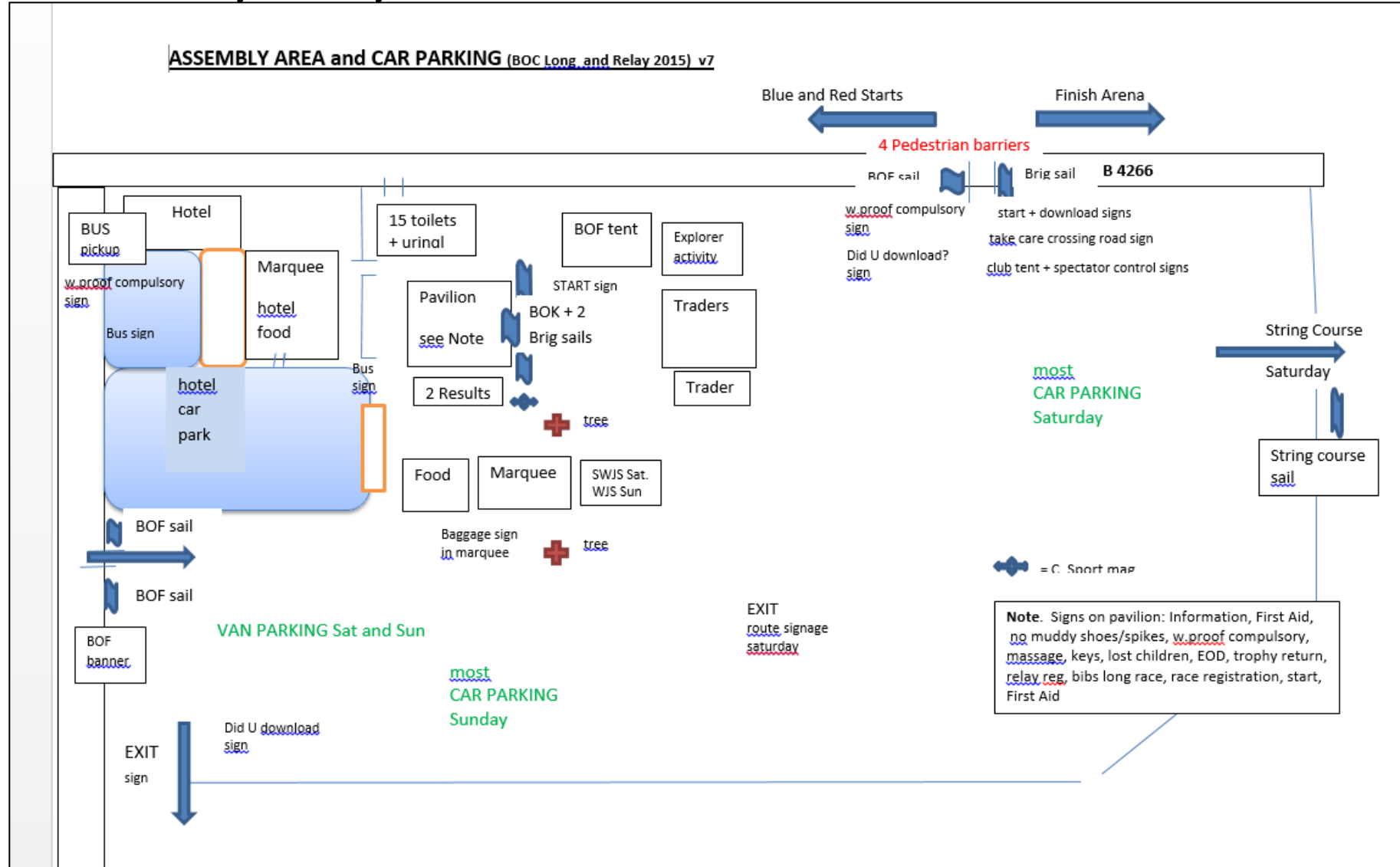
Final Details



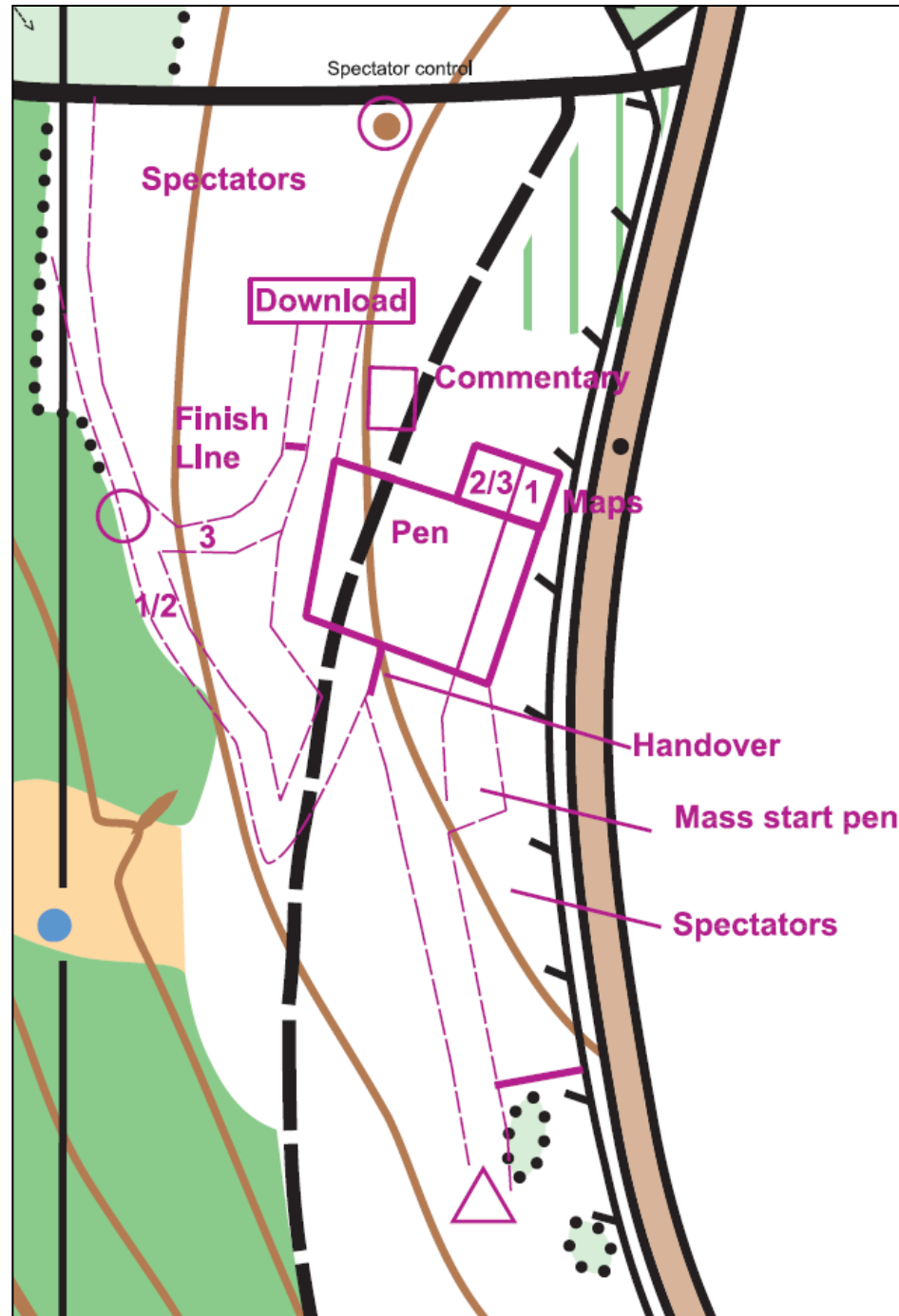
BRITISH ORIENTEERING CHAMPIONSHIPS 2015
FOREST OF DEAN
18 APRIL and 19 APRIL

EVENT PROGRAMME 2.1
Final details
(supersedes earlier Event Programme)

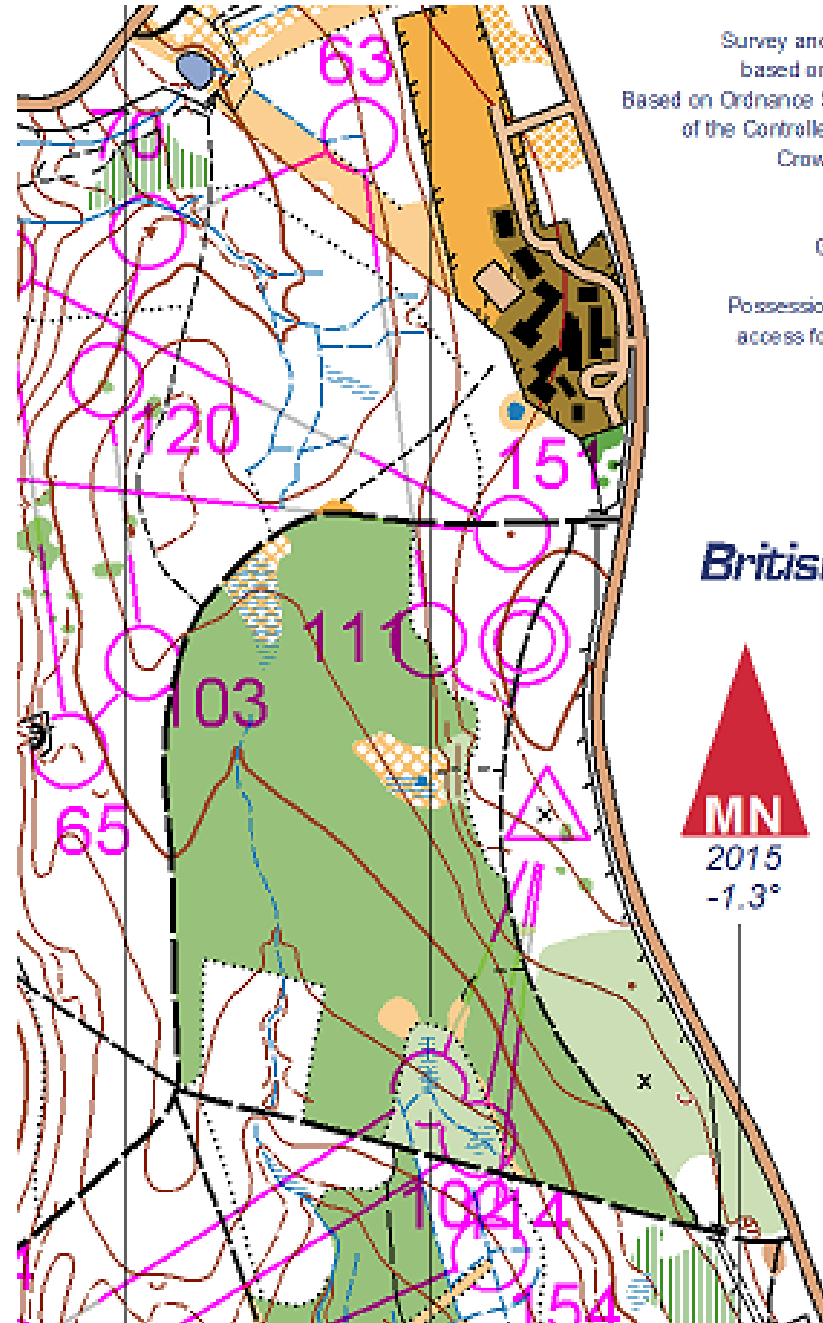
Assembly Layout



Relay Arena Layout



Relay Start and Finish



Survey and cartography by Peel Land Surveys
based on the previous map and LiDAR data.
Based on Ordnance Survey mapping with the permission
of the Controller of Her Majesty's Stationery Office.
Crown Copyright Licence No 100015287
Printing by BML Ltd.
BOF Event Registration No 62849
Grid ref: SO 616 106 (centre of map)

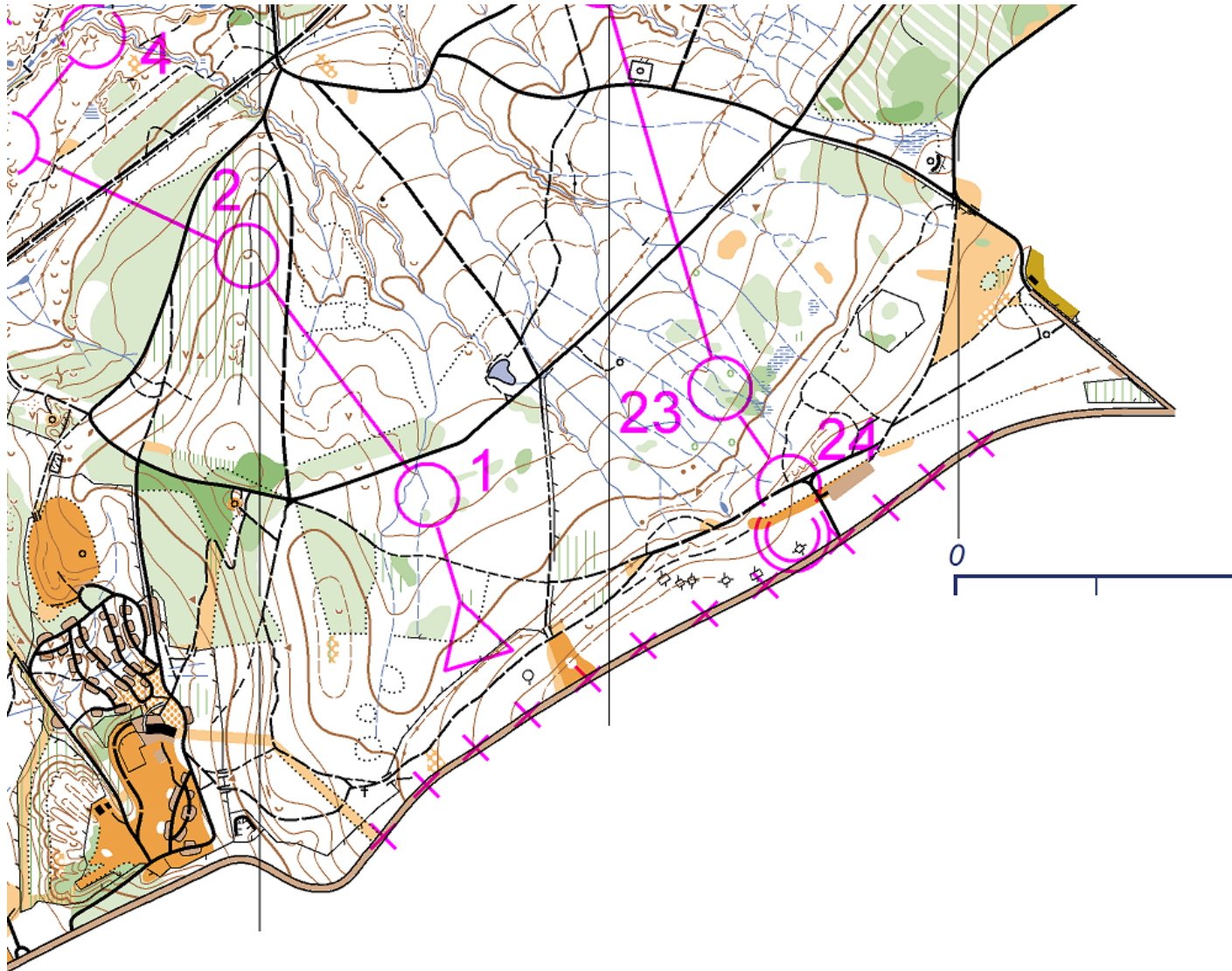
Possession of this map does not imply right of
access for orienteering or any other purpose.



Non standard symbols

- branch hide x
- platform ▲
- fire place ○

Long Main Start and Finish





05/09/2014 13:30



05/09/2014 13:12



05/09/2014 13:31



















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Questions